

Schools Workshop Booking Form



Name of School

Name of Head Teacher

Name of Lead Contact

Email Address

School Address inc.
Postcode

Telephone Number

Mobile Number

Please read the information below to ensure that you are booking the right type of workshop for your school:

Show & Tell sessions run for approximately 1 hour 30 minutes and for a maximum of 30 participants. Our Puppet Making and Shadow Play workshops are also for a maximum of 30 participants and can be either a two hour session or run across a whole school day. We can also split a whole day session between two classes of 30. We can run two sessions simultaneously, but this is more expensive as it requires two workshop leaders. If you would like to book this option, please indicate in the 'other information' box at the end of this form. Please see the Schools pages on our website or the Schools Costs Sheet for more information.

What kind of session would you like to book?

Puppet Making Shadow Play Show & Tell

If you are booking a Puppet Making or Shadow Play workshop, please indicate which option you would like from the list below:

Half-day	One, two hour workshop for a total of 30 participants	<input type="radio"/>
One day options	One whole-day workshop for a total of 30 participants	<input type="radio"/>
	Two half-day workshops for a total of 60 participants	<input type="radio"/>
Two day options	Three half-day workshops for a total of 90 participants	<input type="radio"/>
	Two whole-day workshops for a total of 60 participants	<input type="radio"/>
	Four half-day workshops for a total of 120 participants	<input type="radio"/>

Exact Number of Participants

Year Group/Age Range

Preferred Workshop Date(s)

If a two hour workshop, please give preferred times

Please indicate below the timings of your regular school day:

Start	Break (to and from)	Lunch (to and from)	End

Where would you like the workshop to take place?

Your School The Theatre Other Venue

If 'Other Venue' please provide the address of the location, including the postcode:

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If you have a specific theme or project in mind, please provide details:

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Other Information

Please use this space to tell us any extra information about your group or booking or any special requirements you have:

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Once you have completed your form, please either print and post to **Norwich Puppet Theatre, St James, Whitefriars, Norwich, NR3 1TN**

Or save as a PDF and email to workshops@puppettheatre.co.uk

We will then be in touch to confirm dates and discuss arrangements.

For more information, call our office number **01603 615564** or visit www.puppettheatre.co.uk

Office use only:

Enquiry Date:	Confirmed Date:
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Workshop Leader	2nd Workshop Leader	Prep	Invoice Number